

ref.GA2017\_draftbudget

## UNISCAPE DRAFT Budget 2017

	<b>In (€)</b>	<b>Out (€)</b>	<b>Description</b>
1	42.000		2017 Membership Fees (and earlier)
2	6.000		Organisation Landscape Competition Padova
3		4.000	outstanding tax payments
4		3.000	outstanding reimbursements travel costs Director
5		22.000	payment Network Office Staff (gross)
6		3.000	External Collaboration
7		2.000	Website and communication
8		3.000	UNISCAPE En-Route seminars (incl.publications)
9		2.500	financial controller /accountant
10		1.000	office costs and stationary
11		1.000	People's Landscapes video contest
12		2.000	reimbursement travel costs staff
13		3.000	Annual meetings and events
14		500	Bank account expenses
15		1.000	unforeseen
16	t.b.c.	t.b.c.	PRIN Project
Total	€ 48.000	€48.000	

## General considerations

The financial aim of UNISCAPE for 2017 is to close the year with at least the same assets as at closure of 2016. The budgeted expenditures will be kept at basic level; only until it appears that the budgeted income is indeed realised. The following comments are made:

- ad 1. Thanks to the inclusion of foundations and new members and the recovery of outstanding fees, in 2017 membership fees income has significantly increased compared with previous years, we can expect to confirm this trend.
- ad 2. UNISCAPE is engaged with Padova Fiere for the organization of the Landscape Architecture Competition Flomart, to be realized in September 2017. An agreement has to be signed for the corresponding amount.
- ad 3. In earlier years (until 2014) we have postponed the payment of employers' taxes; we are now recovering these outstanding debts, following a debit payment plan in the next 3 years, which is affordable for the association financial capacities. From 2014 up to now taxes have regularly been paid.
- ad 4. Because of the suboptimal balance situation in the years 2013-2015, reimbursement of the travel costs for UNISCAPE that the Director privately had advanced, has been postponed.
- ad 5. The Office Manager is the only full-time employed of the association. He has a regular Italian job contract maintaining the cost of labor fixed.
- ad 6. This item refers to autonomous work collaborations for specific projects and tasks in assistance of the Network office.
- ad 7. The UNISCAPE website has been recently redesigned, payments are still ongoing.
- ad 8. Two En-Route seminars are planned every year, each of which is supported with € 1000 + €500 for the editing and lay-out of the on-line publication.
- ad 9. The controller gives invaluable and authoritative advice in employment and tax matters, and approves the balance sheet.
- ad 10. Costs related to office work material.
- ad 11. Total amount of the prize money for the 3 first awarded of the competition.
- ad 13. The Director and President are required to travel regularly to Florence, to the GA, to Strasbourg and to other meetings crucial for UNISCAPE. Wherever it is impossible to claim these costs (only travel & accommodation) elsewhere, they rely on UNISCAPE reimbursement.
- ad 13. This item refers to the organization of the General Assembly and other network meetings (i.e. the celebration of the 10th anniversary), if the real budget allows.
- ad 14. Expenses due to Banca Etica for the bank account and debit/credit cards.
- ad 15. This item refers to representation costs and other unforeseen small expenditures.
- ad 16. UNISCAPE is participating in a PRIN Project (funded by the Italian Ministry of University and Research ) together with several departments of the University of Florence. The Project started in 2017 and will lasts 3 years. To date the amount of funding per year is still not available. The budget will cover direct costs to be made.