

Ref. DOC.IV_Administration 3. Draft BUDGET 2012-draft balance sheet 2011

Description	In	Possibly IN (Euro)	Out (Euro)
Funding for Careggi seminars requested to ente cassa di risparmio Firenze		10000	
Membership fees	30000		
Membership fees		20000	
UNISCAPE Staff from November to May (six months)			20000
International Workshops			To be defined
Peoples Landscapes			1000
Training courses for experts and citizens			To be defined
UNISCAPE publication			

UNISCAPE's 2012 budget is related to UNISCAPE's program of activities for 2012 therefore it will be better defined when the program of activities is drafted by the new Executive Board.

Estimate balance sheet UNISCAPE 2011

document based on:

Ref.: UNISCAPE/EB/DOC.III.25.03.2011 Budget 2011 approvato dal Comitato Direttivo di UNISCAPE in occasione della sua 5 riunione Tenerife, 25 marzo 2011

Description	Entrate /In	Entrate previste/estimated IN	Uscite/Out
mps 1136920 at 24/12/2010	24845,63		
2.2011 fees paid (updated 12/10/2011)	38317,91 euro		
3.fees 2011 that need to be paid		10333 euro	
3. Staff from January to May 2011			14036,00 Euro

4. Staff from June to October 2011			20110,00 Euro
5. Executive board and General Assembly meetings 2011			1500 euro
6. travel expenses reimbursement Director Bas Pedroli 2010			4177 euro per 2010 2585,67 euro per 2011
7. office expenses 2011			5875.52 euro
8. Careggi seminars			1500,00 euro
9. Atlas			1495,50 euro
10. Peoples landscapes			1400 euro
11. millarelli (1000,25 for financial controller and rest for contracts and fiscal expenses).			396,47 for invoice January 759,66 for invoice May € 2.055,42 for last invoice
Total	63163,54		55891,24

General Considerations

UNISCAPE can't rely exclusively on the membership fees but needs to find new funding opportunities. In order to achieve this UNISCAPE needs very active Executive Board members. UNISCAPE's staff needs new contracts from November and part of the budget for Dr Tramontana (see table 4) could cover that expence.

2. ENTRATE/INCOME

data/date	università/university	somma	Decrizione/description
13/01/11	Universidade do Porto (Portugal) Founding Member")	1000	2010 fee/quota 2010
09/02/11	Universiteit van Wageningen - Landscape Centre of the Environmental Sciences Group (The Netherlands) Founding Member")	1000	2011 fee/quota 2011
10/02/11	Università di Roma Tre (Italy) Founding Member	1000	2011 fee/quota 2011
10/02/11	Escola Tècnica Superior d'Arquitectura de Barcelona - ETSAB, Universitat Politècnica de Catalunya -	1000	2011 fee/quota 2011

	UPC (Spain) Founding Member")		
11/02/11	Alma Mater Studiorum Università di Bologna (Italy) Founding Member")	1000	2011 fee/quota 2011
16/02/11	Universidad de Granada (Spain) Founding Member	1000	2010 fee/quota 2010
17/02/11	Universidade Lusiada Lisboa (Portugal) Founding Member	1000	2011 fee/quota 2011
22/02/11	Università degli Studi di Reggio Calabria "Mediterranea" (Italy) Founding Member	1000	2011 fee/quota 2011
23/02/11	Università degli studi di Genova (Italy) Founding Member		2011 fee/quota 2011
24/02/11	University of Zvolen	1000	new membership fee for 2011
24/02/11	Università degli Studi di Milano Bicocca (Italy) Founding Member	1000	2011 fee/quota 2011
28/02/11	"Politecnico di Torino (Italy) Founding Member")	1000	2011 fee/quota 2011
01/03/11	Universitat autònoma de Barcelona (Spain) Founding Member	1000	2011 fee/quota 2011
01/03/11	Universidad Internacional de Andalucía, Sevilla (Spain) Founding Member	1000	2011 fee/quota 2011
02/03/11	università degli studi di Urbino	998,67	2011 fee/quota 2011
02/03/11	Universidad de Las Palmas de Gran Canaria (Spain) Founding Member	1000	2011 fee/quota 2011
04/03/11	Libera Università di Lingue e Comunicazione Milano – IULM (Italy) Founding Member	1000	2011 fee/quota 2011
07/03/11	Universitat de Girona (Spain) Founding Member")	1000	2011 fee/quota 2011
08/03/11	Università Ca' Foscari di Venezia (Italy) Founding Member	1000	2011 fee/quota 2011
08/03/11	Universidad de Sevilla (Spain) Founding Member	1000	2011 fee/quota 2011

18/03/11	Università degli Studi di Milano (Italy) Founding Member	998,25	2011 fee/quota 2011
06/04/11	Università degli Studi di Bari (Italy) Founding Member	994,83	2011 fee/quota 2011
08/04/11	Université de Paris 1 Panthéon Sorbonne (France) Member	1000	2011 fee/quota 2011
21/04/11	"Università Politecnica delle Marche, Ancona (Italy) Member")	1000	2011 fee/quota 2011
26/04/11	"Università IUAV di Venezia (Italy) Founding Member")	1000	2011 fee/quota 2011
09/05/11	"Universidade do Algarve, Faro (Portugal) Member")	1000	2011 fee/quota 2011
11/05/11	"Universidad de Granada (Spain) Founding Member")	1000	2011 fee/quota 2011
16/05/11	Univ. Liege	1000	2011 fee/quota 2011
20/05/11	università di Genova	1000	quota /fee 2010
26/05/11	università di Padova	1000	2011 fee/quota 2011
06/06/11	Università di Firenze	330,96	parte quota 2010
10/06/11	Universidade do Porto (Portugal) Founding Member")	1000	2011 fee/quota 2011
13/06/11	Università degli Studi di Lecce Salento (Italy) Founding Member	2000	quota 2010/fee 2010
28/07/11	University Miguel Hernandez, Elche(Spain)	1000	2011 fee/quota 2011
29/07/11	Università di camerino	996	2011 fee/quota 2011
29/07/11	Università degli Studi di Torino (Italy) Founding Member")	999,2	2011 fee/quota 2011
04/08/11	Università Pavia	1000	2010 fee/quota
06/10/11	Politecnico Milano	1000	2011 fee/quota 2011
11/10/11	universidad del pais vasco.	1000	2011 fee/quota 2011
18/10/11	University Paris la Villette	1000	2011 fee/quota 2011
20/10/11	University of Gent	1000	2011 fee/quota 2011
Totale		38317,91	

3. Staff from January to May/da gennaio a maggio 2011: total cost 14036,00 Euro

Name/Nome	Dr Eva Lorenzoni	Dr. Andrea Tramontana	Dr. Tessa Goodman
Net monthly salary/Salario netto mensile	1200,00 euro	800,00 euro	500,00 euro
Gross monthly salary/Salario lordo mensile	1200+572	800+312	500 +125
Type of contract/tipologia contratto	Contratto a progetto	Contratto a progetto	Prestazione occasionale
Total for each contract	7088,00 euro	4448,00 euro	2500,00 euro

4. Staff da Giugno a Ottobre 2011-June October 2011 (total cost 20110,00 euro):

Name/Nome	Dr Eva Lorenzoni	Dr. Andrea Tramontana	Dr. Tessa Goodman
Net monthly salary/Salario netto mensile	1200,00 euro per 5 mesi + 500 euro per mese agosto	650,00 euro per 5 mesi + 500 euro per mese agosto	1000,00 euro per 2 mesi + 500 per 4 mesi
Gross monthly salary/Salario lordo mensile	1200+572		
Type of contract/tipologia contratto	Contratto a progetto	Contratto a progetto	Contratto a progetto
Total for each contract	9950,00 euro	4900,00 euro	5260,00 euro

Il Dr Tramontana ha cessato di lavorare per UNISCAPE il 31/08/2011 in seguito a dimissioni volontarie. Dr Tramontana has stopped working for UNISCAPE on the 31/08/2011.

5. Riunioni Comitato Direttivo e Assemblea Generale 2011/Meeting Executive Board and General Assembly 2011: 1500 euro

Executive Board 25 March 2011, Santa Cruz de Tenerife (Spain)	Webmeetings Executive Board	General Assembly Ghent
168 euro ryan air Eva Lorenzoni	200 euro	Travel and accomodation staff: 900 euro
164,88 euro ryan air Goodman		

6. Rimborso viaggi Director Bas Pedroli 2010-11/ Expense reimbursement Director 2010-11: 6763,43 euro

7. Spese ufficio 2011-Office expenses: 5875.52 euro

Description/Descrizione	When/quando	Quantity/Somma in Euro
assicurazione	10/06/11	356,61 euro
affitto	09/03/11	180,75 euro
Manutenzioni varie		200 euro
Bollette Enel/acqua/Telecom		1500 euro
Rimborsi dello Staff		700,00 euro
Superlucida compagnia pulizie		1080,00 euro
Spedizioni postali		700,00 euro
UNISCAPE Website		400,00 euro

8. Careggi Seminars: 1500 euro

Round table 16 June 2011:126 euro

Description/Descrizione	
Fattura Esselunga/Florentine supermarket invoice	50,00 euro
pasticceria	16,00 euro
Trattoria la Briciola	50,00 euro
Piccole spese extra	10,00 euro

First Careggi Seminar: 1000 euro

<i>Segreteria organizzativa (staff UNISCAPE)</i>	1000 euro
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9. Atlas:1495,50 euro

description/descrizione	date/data	quantity/somma in Euro
Payment to Spazio Biella for design of the website of Atlas/Pagamento Spazio Biella per lavori su sito di Atlas.	31/05/11	1495,50 euro

10. Concorso fotografico internazionale Peoples landscapes: 1400 euro

Pagamento premi per 3 vincitori (delle 3 categorie)/awards for winners	1000 euro
expenses for prints/web conferences and promotional materials	400 euro