

Tenerife, 25 March 2011

**Ref.: UNISCAPE/EB/DOC.III.25.03.2011**

**Budget 2011**

**1. Tentative UNISCAPE budget 2011**

DESCRIPTION	IN	OUT	Theoretically IN to be considered	Optimistically IN
Current UNISCAPE bank balance (updated to 9 <sup>th</sup> of March)	31.515,88 euro			
two months of STAFF payments (March and April 2011)		7018,00 euro		
Draft Budget for staffing UNISCAPE until October 2011		21054,00 euro		
Money that UNISCAPE can count on from now	3443.88 euro			
Reimbursement Director's Expenses and travelling costs 2010		6000,00 euro (taking off 3443,88) =2556.12	15000,00 euro	
Office expenses (insurance, bills and materials)		2000,00 euro		
Travelling expenses staff		1500,00 euro		
For covering expenses ATLAS		3000,00 euro		
For covering expenses Peoples Landscapes		1500,00 euro		
TOTAL of the expenses highlighted in yellow		10556,12 euro		
15.000,00 – 10556,12 euro				

What is left?			4444,28 euro	15000,00 euro (probably 8 members will pay)
TOTAL			12444.25 euro	

## 2. General overview

Taking into account that at the end of 2010 UNISCAPE the balance in UNISCAPE's bank account was € 18900 (updated to the 31<sup>th</sup> of December 2010) UNISCAPE currently has € +31.515,88 (updated to the 9<sup>th</sup> of March 2011) in its bank account.

## 3. Aims of UNISCAPE's 2011 Budget

First step: Staff UNISCAPE in order to develop projects;

Second step: be able to provide some initial financial coverage to get projects started;

Third step: start counting on external financial support in order to not have to rely only on the membership fees.

## 4. 2011 membership fees:

20 Members have paid up to now (updated 9<sup>th</sup> of March):

University of Porto, Wageningen University, University Roma Tre, Polytechnic University of Catalunya UPC, University of Bologna, University of Granada, University Lusiada, University of Granada, University Mediterranea of Reggio Calabria, University of Genova, Technical University in Zvolen, University of Milan Bicocca, Polytechnic University of Torino, Universitat Autònoma de Barcelona, University of Andalusia, University of Urbino, University Las Palmas de Gran Canaria., University IULM Milan, University of Girona, University Ca Foscari, University of Sevilla.

## 5. 2010 membership fees:

UNISCAPE is missing the fees of 3 Members (University of Genova, University of Granada and University of Salento); University of Florence has paid 1/3 only of the fee;

University of Pavia (not anymore UNISCAPE member since the 25<sup>th</sup> of January 2011) hasn't paid the 2010 fee.

Therefore UNISCAPE is missing still 30 membership fees for 2011 and 4669,04 euro of the 2010 fees. Taking into account that the University of Chieti Pescara and the University of Pavia have left UNISCAPE and that probably other two will leave: UNISCAPE is missing for 2011: 30.669,04 euro only in fees.

## 6. UNISCAPE's 2011 budget for STAFF

### a. Budget until April 2011:

UNISCAPE spends 3509 euro a month therefore in total 14036 euro for 4 months of “contratti a progetto” and “prestazione occasionale” instead of “partita iva”:

Dr Eva Lorenzoni: net monthly salary 1200 x 4 months, monthly cost for UNISCAPE 1200+572

Dr Andrea Tramontana: net monthly salary 800 x 5 months, monthly cost for UNISCAPE 800+312

Msc.Tessa Goodman net monthly payment 500 x 4 months, Monthly cost UNISCAPE 500 +125

**b.Draft Budget for staffing UNISCAPE until October 2011(next UNISCAPE General Assembly): 21054 euro**

Taking into account that we are missing two months of STAFF payments: 7018 euro

If we take this sum off what is currently in UNISCAPE's account +31.515,88 euro we have 24497.88 euro left.

If we take 21054 euro off this amount UNISCAPE is left with 3443.88 euro.

**8.Financial coverage for UNISCAPE's expenses in 2011:**

3443.88 euro + 15.000 euro that are membership fees theoretically IN

Reimbursement of the Directors travel expenses for 2010: 6000 euro.

Taking 3443.88 euro off 6000 remains 2556.12 that can be paid counting on the 15.000 euro of the membership fees.

Considering 2000,00 euro for Office expenses, 1500,00 euro to cover travelling expenses staff, 3000,00 to cover Atlas expenses until June 2011 and 1500,00 to cover costs Peoples Landscapes what is left at the end is 4444,28 euro plus the 15000 euro of missing membership fees.

Therefore all the other activities will count on the theoretical 18444,28 euro that should be considered only as an emergency resource because all future UNISCAPE activities should count on funding granted by institutions and banks (see DOC.VI.25.03.2011Fund-raising and networking strategies and ENC5\_Project\_planned\_recap).

Presumably out of these 18444,28 euro it is quite feasible to rely on at least 8 membership fees, thus 7000 euro are not to rely on at all.

In conclusion UNISCAPE has 12444.25 euro to cover all 2011 activities (apart from ATLAS and Peoples Landscapes).

**9. Brief information regarding UNISCAPE's 2010 Balance sheet.**

Description	In	Out
UNISCAPE bank balance 31/12/2009	15873,05	
Fees 2008-2009	13500	
Fees 2010	39830.96	
Living Landscape	5000 (cassa Risparmio Firenze Prof. Cartei) 5000 (Unifi Prof. Agnoletti) 20.000 Regione Toscana <sup>1</sup> 25.000 in conference fees	24.889 euro (publishing conference materials, part of catering, hotels etc) 20000 for catering
Landscape Master Class	2500 (fees)	2000 euro
Landscape as a project		6365,00 for publishing 960,00 euro editing Strecker

<sup>1</sup>The 20000 euro was used to pay catering directly.

Meetings and Assemblies		1890 euro
Peoples Landscapes		1001,50 for award winner
Payments Staff (net apart from a percentage of INPS pension taxes)		Lorenzoni: 11470,12 euro Goodman: 7338,10 euro Tramontana: 4450,00 euro
Staff taxes		7287.61 (2081,78 for reimbursing Lorenzoni and Goodman pension taxes)
Office management		Facilities (furniture and PC): 5572.70 bills: 2522,80 euro Brochure: 1152 euro Financial controller 1377 euro
Travelling expenses Director for 2009		5964,00
Travelling expenses staff		1500
Total	106703,96 euro	87737 euro
Bank balance 24 December 2010	18967	